



OTTAWA  
NETWORK FOR  
EDUCATION

RÉSEAU  
D'OTTAWA POUR  
L'ÉDUCATION



OTTAWA  
COMMUNITY  
FOUNDATION

## GIFT OF SHARES

To facilitate a donation of shares to the Ottawa Network for Education or one of our programs, please complete this form and follow the instructions provided below.

### STEP 1

Contact your financial advisor or broker and provide them with the following information so they can initiate the transfer of securities/shares to our account.

Account name: Ottawa Community Foundation

Gift to: Ottawa Network for Education's Charitable Registration No:119071280RR0001

National Bank Independent Network

Canadian Securities Account No: 6C786ZA (FINS: T080) (CUID: NBCS)

US Securities Account No: 6C768ZB (DTC: 5008)

Mutual Funds Dealer #: 9822; CUID: NBCS; Rep Code: A6WC

### STEP 2

Email this form to [creyes@onfe-rope.ca](mailto:creyes@onfe-rope.ca) so we can notify our investment account manager to receive the gift of shares and to prepare a tax receipt for the value of your donation. Donation amount is the value of the gifted securities at close of business on the day the securities are received in the Foundation's account.

If you are a financial advisor, or if you have questions about making a gift of shares to ONFE, please contact Carlos Reyes by phone at (613) 366-3085 x 271 or by email at [creyes@onfe-rope.ca](mailto:creyes@onfe-rope.ca).

### DONOR & SHARES INFORMATION

Donor/Registered Holder	Name:	_____
	Address:	_____
	Email/Phone:	_____
Shares	Name:	_____
	Number:	_____
	Approx. Value:	_____
Investment Advisor	Name:	_____
	Firm:	_____
	Email/Phone:	_____

### DIRECTION OF GIFT SHARES

I hereby direct you to transfer the above named shares to the Community Foundation of Ottawa. This gift of shares is intended for the Ottawa Network for Education.

\_\_\_\_\_  
Signature of registered holder/donor\*

\_\_\_\_\_  
Date

\*If this form is sent from the donor's personal email address, no signature is required.