



GIFT OF SECURITY LETTER OF AUTHORIZATION

To facilitate a donation of shares to the Ottawa Network for Education (ONFE) please complete this form and follow the instructions:

1) Send a copy to your broker. Your broker will arrange the transfer of shares to ONFE's investment account.

2) Ask your broker to send this form to our broker (see Broker instructions below).

3) Send a copy to ONFE's finance department (or ask your Broker to do this).
finance@onfe-rope.ca
Ottawa Network for Education (ONFE)
900 Morrison Dr.
Suite 205
Ottawa, ON K2H 8K7
Tel: 613-366-3085

The value of the donation receipt is based on the closing price of the security on the day the securities are received by the Foundation's custodian.

Charitable Registration Number:
119071280RR0001

DONOR INFORMATION

Name _____

Address _____

City _____ Province _____ Postal Code _____

Email _____ Phone _____

BROKER INFORMATION

Name _____

Attention _____ Phone _____ Fax _____

Email _____

FINS # _____ Client Account # _____

TRANSFER OF SECURITIES INFORMATION

Name of Securities _____

CUSIP # _____ Market symbol _____

Number of shares/units _____

Gift Designation: Where the need is greatest

Other (please specify) _____

BROKER INSTRUCTIONS

Please email or fax a copy of the completed form to:

John Hastings, Portfolio Manager

RBC Dominion Securities

45 O'Connor Street, Suite 900

Ottawa, Ontario, K1P 1A4

Tel: (613) 566-2003 Fax: (613) 566-7600 Email: john.hastings@rbc.com

Associate: Sara Klis Tel: (613) 566-7547 Email: sara.klis@rbc.com

RBC Dominion Securities Account

DONOR SIGNATURE _____ **DATE** _____